

Michelle Benton
Accounting/Payroll Technician
Colleton County
109 Benson Street
Walterboro, SC 29488
(843) 549-5716, ext 8137

----- Forwarded message -----

From: **Michelle Benton** <mbenton@colletoncounty.org>
Date: Mon, Mar 6, 2023 at 3:59 PM
Subject: February Budget Report
To: Rebecca Hill <rhill@colletoncounty.org>

Good afternoon Mrs. Becky:

Please find attached the budget report for the month of February for your records. Let me know if you have any questions or concerns.

Thank you,
Michelle Benton
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Colleton County
109 Benson Street
Walterboro, SC 29488
(843) 549-5716, ext 8137

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Jon Carpenter, CPA
Finance Director
Colleton County
109 Benson Street
Walterboro SC 29488
843-549-5716 x8133

--
Laura C. Hayes
Deputy Clerk of Court
for Colleton County
P O Box 620
Walterboro, SC 29488
843-549-2870 x 6965

--
Jon Carpenter, CPA
Finance Director
Colleton County
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**COURTESY OF
LUNA SHARK MEDIA**

From: Laura Hayes <lhayes@colletoncounty.org>
Sent: Wednesday, March 8, 2023 4:23 PM
To: Jon Carpenter
Subject: Re: February Budget Report

She is out of the office but I will be meeting with her on Friday. After I talk to her we will submit the budget change form. The thing I have never understood is why we are budgeted in the 126 account. Is it just to keep us accountable for spending? If the remaining balance is \$88,527.53 wouldn't we be able to access that? Just trying to understand. Thanks!

On Wed, Mar 8, 2023 at 4:08 PM Jon Carpenter <jcarpenter@colletoncounty.org> wrote:

Laura,

These are the budget reports through 2/28 that Michelle sent Beck on Monday. If you look at fund 126, you will see that travel (5800) and training (5810) are over budget. What we need done is for a budget transfer to be completed from another operating account in fund 126 (non salary and benefits accounts) to cover the negative. It appears computer services (3417) and/or supplies (6100) would be the best options. If you can send the transfer at the same time you send over the request for payment on the conference, this allows us to make sure we are keeping our funds in balance and do not overspend.

If you have questions on completing the form, let me know.

Thanks,
Jon

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From: Michelle Benton <mbenton@colletoncounty.org>
Date: Wed, Mar 8, 2023 at 4:00 PM
Subject: Fwd: February Budget Report
To: Jon Carpenter <jcarpenter@colletoncounty.org>

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COURTESY OF
LUNA SHARK MEDIA

From: Jon Carpenter <jcarpenter@colletoncounty.org>
Sent: Wednesday, March 8, 2023 4:09 PM
To: Laura Hayes
Subject: Fwd: February Budget Report
Attachments: COC.pdf; Budget Change Form.xlsx

Laura,

These are the budget reports through 2/28 that Michelle sent Beck on Monday. If you look at fund 126, you will see that travel (5800) and training (5810) are over budget. What we need done is for a budget transfer to be completed from another operating account in fund 126 (non salary and benefits accounts) to cover the negative. It appears computer services (3417) and/or supplies (6100) would be the best options. If you can send the transfer at the same time you send over the request for payment on the conference, this allows us to make sure we are keeping our funds in balance and do not overspend.

If you have questions on completing the form, let me know.

Thanks,
Jon

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Date: Wed, Mar 8, 2023 at 4:00 PM
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COURTESY OF
LUNA SHARK MEDIA

BUDGET REPORT BY MODIFIER - EXPENDITURE

Fiscal Year Start Date: 07/01/2022
 Current Period End Date: 02/28/2023

Colleton County

FY 2022-2023

Ideal Remaining Percent: 34 %

Account	Budgeted (\$)	Current (\$)	YTD (\$)	Encum (\$)	Remaining Balance (\$)	PCT (%)
Modifier: Clerk Of Court						
Fund: 100 General Fund						
100-412-412-40-1100-0000 Regular Wages	341,472.84	34,438.52	239,802.88	0.00	81,669.96	24
100-412-412-40-2200-0000 Social Security Cont	28,122.88	2,478.97	19,207.87	0.00	6,914.81	26
100-412-412-40-2300-0000 Retirement Contrib.	59,962.63	6,047.42	45,551.31	0.00	14,411.32	24
100-412-412-40-3417-0000 Computer Serv Agre	8,247.00	186.62	3,078.20	0.00	5,168.80	63
100-412-412-40-4310-0000 Repairs And Mainte	150.00	0.00	974.56	0.00	-824.56	-50
100-412-412-40-4315-0000 Office Equipment Ra	525.00	0.00	0.00	0.00	525.00	100
100-412-412-40-5210-0000 Employee Bonds	1,285.00	425.00	1,225.00	0.00	40.00	3
100-412-412-40-5800-0000 Travel	400.00	0.00	213.83	0.00	186.37	47
100-412-412-40-6100-0000 Office Supplies	8,650.00	175.33	2,779.44	0.00	6,070.56	59
100-412-412-40-6110-0000 Postage	6,000.00	0.00	1,620.72	0.00	4,379.28	73
100-412-412-40-6120-0000 Minor Equipment Un	11,702.00	2,043.29	10,958.12	0.00	743.88	6
100-412-412-40-6125-0000 Computer Equip < \$	5,478.00	0.00	1,448.58	0.00	4,029.42	74
100-412-412-40-6280-0000 Fuel	1,600.00	42.26	703.53	0.00	786.47	53
100-412-412-40-6410-0000 Dues & Subscription	200.00	0.00	308.00	0.00	-108.00	-54
100-412-412-40-6123-0000 Jury And Court Fees	25,174.00	222.77	19,448.43	0.00	5,725.57	23
100-412-412-40-8124-0000 Errors And Omission	2,624.00	900.00	900.00	0.00	1,724.00	86
General Fund Subtotal	499,673.15	48,980.18	388,220.27	0.00	131,452.88	26
Fund: 126 Clerk Of Court Iv-D - Unit Costs						
126-412-412-40-1100-0000 Regular Wages	91,554.43	4,268.40	39,453.91	0.00	52,100.52	57
126-412-412-40-2110-0000 Health Insurance	22,500.00	1,458.54	9,477.08	0.00	13,022.92	58
126-412-412-40-2200-0000 Social Security Cont	7,003.92	285.26	2,726.37	0.00	4,277.55	61
126-412-412-40-2300-0000 Retirement Contrib.	16,076.65	749.19	6,801.70	0.00	9,274.95	58
126-412-412-40-2800-0000 Workers Compensat	885.00	0.00	806.00	0.00	259.00	30
126-412-412-40-3417-0000 Computer Services /	2,500.00	0.00	0.00	0.00	2,500.00	100
126-412-412-40-5300-0000 Telephone Expense	1,000.00	0.00	187.41	0.00	812.59	81

BUDGET REPORT BY MODIFIER - EXPENDITURE

Fiscal Year Start Date: 07/01/2022
 Current Period End Date: 02/28/2023

Colleton County

FY 2022-2023

Ideal Remaining Percent: 34 %

Account	Budgeted (\$)	Current (\$)	YTD (\$)	Encum (\$)	Remaining Balance (\$)	PCT (%)
126-412-412-40-5500-0000 Printing & Binding	5,000.00	0.00	3,208.72	0.00	1,793.28	36
126-412-412-40-5800-0000 Travel	1,000.00	0.00	3,305.58	0.00	-2,305.58	-231
126-412-412-40-5810-0000 Training, Seminars &	1,000.00	0.00	2,872.26	0.00	-1,872.26	-187
126-412-412-40-6100-0000 Office Supplies	18,000.00	1,634.07	8,038.35	0.00	7,961.65	50
126-412-412-40-6110-0000 Postage	4,000.00	0.00	3,084.26	0.00	915.74	23
126-412-412-40-6120-0000 Minor Equip. & Furn.	8,000.00	1,712.79	6,108.14	0.00	-109.14	-2
126-412-412-40-8189-0000 Online & Credit Card	500.00	124.22	603.89	0.00	-103.89	-21
Clerk Of Court Iv-D - Unit Costs Subtotal	175,000.00	10,230.47	85,472.47	0.00	88,527.53	51
Fund: 127 Clerk Of Court Iv-D - Incentives						
127-412-412-40-1100-0000 Salaries & Wages	0.00	0.00	40,647.12	0.00	-40,647.12	0
127-412-412-40-2200-0000 Social Security Cont	0.00	0.00	3,109.46	0.00	-3,109.46	0
127-412-412-40-6120-0000 Minor Equipment <5	0.00	0.00	2,126.41	0.00	-2,126.41	0
127-412-412-40-8147-0000 Clk Of Crt Ivd-Incent	0.00	-144.00	3,468.88	0.00	-3,468.88	0
Clerk Of Court Iv-D - Incentives Subtotal	0.00	-144.00	49,351.87	0.00	-49,351.87	0
Clerk Of Court Subtotal	674,673.15	57,046.65	504,044.61	0.00	170,628.54	25

**COLLETON COUNTY
DETAIL ACCOUNT INQUIRY BY MODIFIER/FUND**

FY 2022-2023

PERIOD: 02/01/2023 TO 02/28/2023

100-412-412-40-1100-0000 REGULAR WAGES			<u>BUDGET</u>	<u>PERIOD TO DATE</u>	<u>ENC AMT</u>	<u>REM BAL</u>	
			341,472.84	34,438.52	0.00	81,669.96	
<u>DATE</u>	<u>MOD</u>	<u>REFERENCE</u>	<u>JE # or VOUCHER#</u>	<u>CHECK#</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
		BALANCE FORWARD					225,364.36
02/03/2023	PR	2/3/2023			17,298.13		242,662.49
02/17/2023	PR	2/17/2023			17,140.39		259,802.88
SUBTOTALS FOR ACCOUNT 100-412-412-40-1100-0000 :					34,438.52	0.00	

100-412-412-40-2200-0000 SOCIAL SECURITY CONTRIB			<u>BUDGET</u>	<u>PERIOD TO DATE</u>	<u>ENC AMT</u>	<u>REM BAL</u>	
			26,122.68	2,478.97	0.00	6,914.81	
<u>DATE</u>	<u>MOD</u>	<u>REFERENCE</u>	<u>JE # or VOUCHER#</u>	<u>CHECK#</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
		BALANCE FORWARD					16,728.90
02/03/2023	PR	2/3/2023			1,245.51		17,974.41
02/17/2023	PR	2/17/2023			1,233.46		19,207.87
SUBTOTALS FOR ACCOUNT 100-412-412-40-2200-0000 :					2,478.97	0.00	

100-412-412-40-2300-0000 RETIREMENT CONTRIB.			<u>BUDGET</u>	<u>PERIOD TO DATE</u>	<u>ENC AMT</u>	<u>REM BAL</u>	
			59,962.63	6,047.42	0.00	14,411.32	
<u>DATE</u>	<u>MOD</u>	<u>REFERENCE</u>	<u>JE # or VOUCHER#</u>	<u>CHECK#</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
		BALANCE FORWARD					39,503.89
02/03/2023	PR	2/3/2023			3,037.57		42,541.46
02/17/2023	PR	2/17/2023			3,009.85		45,551.31
SUBTOTALS FOR ACCOUNT 100-412-412-40-2300-0000 :					6,047.42	0.00	

100-412-412-40-3417-0000 COMPUTER SERV AGREEMT			<u>BUDGET</u>	<u>PERIOD TO DATE</u>	<u>ENC AMT</u>	<u>REM BAL</u>	
			8,247.00	186.62	0.00	5,168.80	
<u>DATE</u>	<u>MOD</u>	<u>REFERENCE</u>	<u>JE # or VOUCHER#</u>	<u>CHECK#</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
		BALANCE FORWARD					2,891.58
02/03/2023	AP	SC DHEC XR53957-7	413469	36659	99.75		2,991.33
02/03/2023	AP	XEROX CORPORATION 017888427	413407	36686	55.16		3,046.49
02/03/2023	AP	XEROX CORPORATION 017888426	413408	36686	31.71		3,078.20
SUBTOTALS FOR ACCOUNT 100-412-412-40-3417-0000 :					186.62	0.00	

100-412-412-40-5210-0000 EMPLOYEE BONDS			<u>BUDGET</u>	<u>PERIOD TO DATE</u>	<u>ENC AMT</u>	<u>REM BAL</u>	
			1,265.00	425.00	0.00	40.00	
<u>DATE</u>	<u>MOD</u>	<u>REFERENCE</u>	<u>JE # or VOUCHER#</u>	<u>CHECK#</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
		BALANCE FORWARD					800.00
02/03/2023	AP	STEADMAN AGENCY, INC. 35939	413388	36666	425.00		1,225.00
SUBTOTALS FOR ACCOUNT 100-412-412-40-5210-0000 :					425.00	0.00	

100-412-412-40-6100-0000 OFFICE SUPPLIES			<u>BUDGET</u>	<u>PERIOD TO DATE</u>	<u>ENC AMT</u>	<u>REM BAL</u>	
			8,850.00	175.33	0.00	6,070.56	
<u>DATE</u>	<u>MOD</u>	<u>REFERENCE</u>	<u>JE # or VOUCHER#</u>	<u>CHECK#</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
		BALANCE FORWARD					2,604.11
02/03/2023	AP	STAPLES BUSINESS ADVANTAGE 352813911	413534	7228	74.88		2,678.99

**COLLETON COUNTY
DETAIL ACCOUNT INQUIRY BY MODIFIER/FUND**

FY 2022-2023

PERIOD: 02/01/2023 TO 02/28/2023

100-412-412-40-6100-0000 OFFICE SUPPLIES

(continued from previous page)

DATE	MOD	REFERENCE	JE # or VOUCHER#	CHECK#	DEBIT	CREDIT	BALANCE
02/17/2023	AP	STERICYCLE, INC. 8002234333	414146	7292	46.92		2,725.91
02/24/2023	AP	XEROX CORPORATION 018082045	414557	37051	53.53		2,779.44
SUBTOTALS FOR ACCOUNT 100-412-412-40-6100-0000 :					175.33	0.00	

100-412-412-40-6120-0000 MINOR EQUIPMENT UNDER :

			BUDGET	PERIOD TO DATE	ENC AMT	REM BAL	
			11,702.00	2,043.29	0.00	743.88	
DATE	MOD	REFERENCE	JE # or VOUCHER#	CHECK#	DEBIT	CREDIT	BALANCE
BALANCE FORWARD							8,914.83
02/03/2023	AP	STAPLES BUSINESS ADVANTAGE 352767214	413533	7228	430.92		9,345.75
02/17/2023	AP	BERKELEY LOCKSMITH 83077	414173	36852	1,612.37		10,958.12
SUBTOTALS FOR ACCOUNT 100-412-412-40-6120-0000 :					2,043.29	0.00	

100-412-412-40-6260-0000 FUEL

			BUDGET	PERIOD TO DATE	ENC AMT	REM BAL	
			1,500.00	42.26	0.00	796.47	
DATE	MOD	REFERENCE	JE # or VOUCHER#	CHECK#	DEBIT	CREDIT	BALANCE
BALANCE FORWARD							661.27
02/28/2023	FL	MANSFIELD	43522		42.26		703.53
SUBTOTALS FOR ACCOUNT 100-412-412-40-6260-0000 :					42.26	0.00	

100-412-412-40-8123-0000 JURY AND COURT FEES

			BUDGET	PERIOD TO DATE	ENC AMT	REM BAL	
			25,174.00	222.77	0.00	5,725.57	
DATE	MOD	REFERENCE	JE # or VOUCHER#	CHECK#	DEBIT	CREDIT	BALANCE
BALANCE FORWARD							19,225.66
02/03/2023	AP	KRISTA KITTRELL JUROR	413444	36642	40.00		19,265.66
02/21/2023	FL	AMAZON.COM TR0MJ4KD3 AMZN	43317		13.68		19,279.34
02/21/2023	FL	DOMINO'S 5668	43317		109.45		19,388.79
02/21/2023	FL	Subway 4523	43317		43.49		19,432.28
02/24/2023	AP	WALTERBORO CASH & CARRY 3-300222	414547	37045	16.15		19,448.43
SUBTOTALS FOR ACCOUNT 100-412-412-40-8123-0000 :					222.77	0.00	

100-412-412-40-8124-0000 ERRORS AND OMISSIONS

			BUDGET	PERIOD TO DATE	ENC AMT	REM BAL	
			2,624.00	900.00	0.00	1,724.00	
DATE	MOD	REFERENCE	JE # or VOUCHER#	CHECK#	DEBIT	CREDIT	BALANCE
BALANCE FORWARD							0.00
02/10/2023	AP	STEADMAN AGENCY, INC. 35974	413855	36804	900.00		900.00
SUBTOTALS FOR ACCOUNT 100-412-412-40-8124-0000 :					900.00	0.00	

126-412-412-40-1100-0000 REGULAR WAGES

			BUDGET	PERIOD TO DATE	ENC AMT	REM BAL	
			91,554.43	4,266.40	0.00	52,100.52	
DATE	MOD	REFERENCE	JE # or VOUCHER#	CHECK#	DEBIT	CREDIT	BALANCE
BALANCE FORWARD							35,187.51
02/03/2023	PR	2/3/2023			2,055.20		37,242.71
02/17/2023	PR	2/17/2023			2,211.20		39,453.91
SUBTOTALS FOR ACCOUNT 126-412-412-40-1100-0000 :					4,266.40	0.00	

**COLLETON COUNTY
DETAIL ACCOUNT INQUIRY BY MODIFIER/FUND**

FY 2022-2023

PERIOD: 02/01/2023 TO 02/28/2023

126-412-412-40-2110-0000 HEALTH INSURANCE				<u>BUDGET</u>	<u>PERIOD TO DATE</u>	<u>ENC AMT</u>	<u>REM BAL</u>
				22,500.00	1,458.54	0.00	13,022.92
<u>DATE</u>	<u>MOD</u>	<u>REFERENCE</u>	<u>JE # or VOUCHER#</u>	<u>CHECK#</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
		BALANCE FORWARD					8,018.54
02/28/2023	FL	Clerk of Court	43452		1,458.54		9,477.08
SUBTOTALS FOR ACCOUNT 126-412-412-40-2110-0000 :					1,458.54	0.00	

126-412-412-40-2200-0000 SOCIAL SECURITY CONTRIB				<u>BUDGET</u>	<u>PERIOD TO DATE</u>	<u>ENC AMT</u>	<u>REM BAL</u>
				7,003.92	285.26	0.00	4,277.55
<u>DATE</u>	<u>MOD</u>	<u>REFERENCE</u>	<u>JE # or VOUCHER#</u>	<u>CHECK#</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
		BALANCE FORWARD					2,441.11
02/03/2023	PR	2/3/2023			136.67		2,577.78
02/17/2023	PR	2/17/2023			148.59		2,726.37
SUBTOTALS FOR ACCOUNT 126-412-412-40-2200-0000 :					285.26	0.00	

126-412-412-40-2300-0000 RETIREMENT CONTRIB.				<u>BUDGET</u>	<u>PERIOD TO DATE</u>	<u>ENC AMT</u>	<u>REM BAL</u>
				16,076.65	749.19	0.00	9,274.95
<u>DATE</u>	<u>MOD</u>	<u>REFERENCE</u>	<u>JE # or VOUCHER#</u>	<u>CHECK#</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
		BALANCE FORWARD					6,052.51
02/03/2023	PR	2/3/2023			360.90		6,413.41
02/17/2023	PR	2/17/2023			388.29		6,801.70
SUBTOTALS FOR ACCOUNT 126-412-412-40-2300-0000 :					749.19	0.00	

126-412-412-40-6100-0000 OFFICE SUPPLIES				<u>BUDGET</u>	<u>PERIOD TO DATE</u>	<u>ENC AMT</u>	<u>REM BAL</u>
				16,000.00	1,634.07	0.00	7,961.65
<u>DATE</u>	<u>MOD</u>	<u>REFERENCE</u>	<u>JE # or VOUCHER#</u>	<u>CHECK#</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
		BALANCE FORWARD					6,404.28
02/03/2023	AP	PURCHASE POWER 8000-9000-0432-6108	413445	36650	530.35		6,934.63
02/03/2023	AP	XEROX CORPORATION 017888434	413402	36686	188.40		7,123.03
02/03/2023	AP	XEROX CORPORATION 017983606	413403	36686	49.13		7,172.16
02/03/2023	AP	XEROX CORPORATION 017983614	413404	36686	55.61		7,227.77
02/03/2023	AP	XEROX CORPORATION 017983611	413405	36686	120.47		7,348.24
02/03/2023	AP	XEROX CORPORATION 017983612	413406	36686	120.47		7,468.71
02/24/2023	AP	PURCHASE POWER 8000-9000-0432-6108	414544	37020	58.44		7,527.15
02/24/2023	AP	XEROX CORPORATION 018213764	414551	37051	116.97		7,644.12
02/24/2023	AP	XEROX CORPORATION 018213765	414552	37051	116.97		7,761.09
02/24/2023	AP	XEROX CORPORATION 018082051	414553	37051	158.80		7,919.89
02/24/2023	AP	XEROX CORPORATION 018213758	414554	37051	49.13		7,969.02
02/24/2023	AP	XEROX CORPORATION 018213767	414555	37051	55.28		8,024.30
02/24/2023	AP	XEROX CORPORATION 018082044	414556	37051	14.05		8,038.35
SUBTOTALS FOR ACCOUNT 126-412-412-40-6100-0000 :					1,634.07	0.00	

126-412-412-40-6120-0000 MINOR EQUIP.& FURN >\$5000				<u>BUDGET</u>	<u>PERIOD TO DATE</u>	<u>ENC AMT</u>	<u>REM BAL</u>
				6,000.00	1,712.79	0.00	-109.14
<u>DATE</u>	<u>MOD</u>	<u>REFERENCE</u>	<u>JE # or VOUCHER#</u>	<u>CHECK#</u>	<u>DEBIT</u>	<u>CREDIT</u>	<u>BALANCE</u>
		BALANCE FORWARD					4,396.35
2/17/2023	AP	BERKELEY LOCKSMITH 83077	414173	36852	1,000.00		5,396.35

**COLLETON COUNTY
DETAIL ACCOUNT INQUIRY BY MODIFIER/FUND**

FY 2022-2023

PERIOD: 02/01/2023 TO 02/28/2023

6-412-412-40-6120-0000 MINOR EQUIP.& FURN >\$5000

(continued from previous page)

DATE	MOD	REFERENCE	JE # or VOUCHER#	CHECK#	DEBIT	CREDIT	BALANCE
02/21/2023	FL	AMZN Mktg US 578E150E3	43317		712.79		6,109.14
SUBTOTALS FOR ACCOUNT 126-412-412-40-6120-0000 :					1,712.79	0.00	

126-412-412-40-8169-0000 ONLINE & CREDIT CARD FEE

BUDGET PERIOD TO DATE

ENC AMT

REM BAL

					500.00	124.22	0.00	-103.69
DATE	MOD	REFERENCE	JE # or VOUCHER#	CHECK#	DEBIT	CREDIT	BALANCE	
		BALANCE FORWARD					479.47	
02/03/2023	AP	HILL, REBECCA H. SERVICE CHARGE	413410	36636	124.22		603.69	
SUBTOTALS FOR ACCOUNT 126-412-412-40-8169-0000 :					124.22	0.00		

127-412-412-40-8147-0000 CLK OF CRT IVD-INCENTIVE

BUDGET PERIOD TO DATE

ENC AMT

REM BAL

					0.00	-144.00	0.00	-3,468.88
DATE	MOD	REFERENCE	JE # or VOUCHER#	CHECK#	DEBIT	CREDIT	BALANCE	
		BALANCE FORWARD					3,612.88	
02/13/2023	AP	FBI CJIS DIVISION FINGERPRINT CARDS	413170	36527		144.00	3,468.88	
SUBTOTALS FOR ACCOUNT 127-412-412-40-8147-0000 :					0.00	144.00		

COURTESY OF LUNA SHARK MEDIA

From: Laura Hayes <lhayes@colletoncounty.org>
Sent: Wednesday, March 8, 2023 2:59 PM
To: Jon Carpenter; Susan Kessler
Subject: Accounts

I need to talk to somebody about a check Becky has asked for to register for the upcoming Clerk's conference in May. Becky asked Polly to request a check from the IV-D conference account. Polly brought me a slip of paper with account #126-412-312-40-5810 and said there was not enough money and actually this account had a negative balance and said money would have to be shifted around to cover the registration and the reservation of rooms. Please tell me what I need to do or provide you with or what you can or cannot do. I do not have a clear understanding of the money stuff and budget stuff but I am supposed to have a meeting with Becky tomorrow or Friday to discuss the Clerk's conference registration/reservation and the upcoming budget requests.

Thanks!

--
Laura C. Hayes
Deputy Clerk of Court
for Colleton County
P O Box 620
Walterboro, SC 29488
843-549-2870 x 6965

COURTESY OF
LUNA SHARK MEDIA

From: Laura Hayes <lhayes@colletoncounty.org>
Sent: Tuesday, March 7, 2023 4:46 PM
To: Jon Carpenter
Subject: Re: Murdaugh Trial

Thank you!

On Tue, Mar 7, 2023 at 4:42 PM Jon Carpenter <jcarpenter@colletoncounty.org> wrote:
Laura,

I have all of the expenses tracked, though I do not yet have the rental van bill from Enterprise. I have attached what we have received/paid through today. As we get additional costs, I will update and send.

Thanks,
Jon

On Tue, Mar 7, 2023 at 4:37 PM Laura Hayes <lhayes@colletoncounty.org> wrote:
Becky is asking me to do the following:

Laura, tomorrow would you be able to get with Jon and Megan and whoever and see if we can get a list in writing - I'd like to have it for my records as well as I'm keeping my notebook on the expenses - that we paid out For the Murdaugh trial. Everything associated with jury, vans, The lunches, the breakfast, the snacks, And so much more. the things we spent to make badges, canopy's, barriers, etc.

Is this something I can get from you? Do I need to reach out to anybody else?

Thanks!

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--
Jon Carpenter, CPA
Finance Director
Colleton County
109 Benson Street
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843-549-5716 x8133

--

Laura C. Hayes
Deputy Clerk of Court
for Colleton County
P O Box 620
Walterboro, SC 29488
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**COURTESY OF
LUNA SHARK MEDIA**

From: Jon Carpenter <jcarpenter@colletoncounty.org>
Sent: Tuesday, March 7, 2023 4:42 PM
To: Laura Hayes
Subject: Re: Murdaugh Trial
Attachments: Murdaugh Trial Expenses 03102023.xlsx

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Jon Carpenter, CPA
Finance Director
Colleton County
109 Benson Street
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Colleton County
Murdaugh Trial Expenses
Through 3/2/2023

Date	Vendor	Amount	Description
2/3/2023	Staples	430.92	2 55inch Flat 4k UHD Smart TVs
1/16/2023	AMAZON.COM BR0YN8VI3 AMZN	842.38	2 Canopies
1/15/2023	Amazon.com 6P8XA5O63	213.84	2 gooseneck microphones
3/10/2023	Staples Business Advantage	89.62	Badge Holders
1/23/2023	National Construction Ren	3,504.74	Barricades
2/3/2023	Staples	37.29	Colored Paper
1/16/2023	AMZN Mktp US 8U2V41G13	10.79	Disposable microphone covers
1/22/2023	MICROTEL INNS AND SUITES	1.08	Hotel - Jay Bender
1/23/2023	MICROTEL INNS AND SUITES	3,404.61	Hotel - Jay Bender 19 days(1/30)
2/17/2023	MICROTEL INNS AND SUITES	3,022.51	Hotel - One day hold for Jurors
1/22/2023	MICROTEL INNS AND SUITES	2,329.47	Hotel - Rhonda Dale (1/31-2/22)
1/24/2023	MICROTEL INNS AND SUITES	3,225.42	Hotel - Rhonda Dale 18 days (1/30)
3/3/2023	Veritex LLC	2,233.19	IT Support
3/10/2023	Veritex LLC	2,177.83	IT Support
2/1/2023	Jury Fees	9,800.00	Jury Fees
2/10/2023	Jury Fees	1,800.00	Jury Fees
2/10/2023	Jury Fees	1,800.00	Jury Fees
2/22/2023	Jury Fees	1,820.00	Jury Fees
2/28/2023	Jury Fees	1,120.00	Jury Fees
1/26/2023	COLLETON COUNTY MUSEUM	30.80	Jury Lunches
1/26/2023	DIMITRIOS	57.20	Jury Lunches
1/26/2023	Subway 4548	176.86	Jury Lunches
1/26/2023	Subway 4548	43.49	Jury Lunches
1/27/2023	DOMINO'S 5668	83.49	Jury Lunches
1/27/2023	SQ ESSENTIAL ELEGANCE (E	444.74	Jury Lunches
1/30/2023	DIMITRIOS	366.96	Jury Lunches
1/31/2023	CARMINES TRATTORIA	493.92	Jury Lunches
2/1/2023	Dukes BBQ	668.62	Jury Lunches
2/3/2023	Meal Reimbursement	5.68	Jury Lunches
2/3/2023	Meal Reimbursement	134.80	Jury Lunches
2/3/2023	Meal Reimbursement	45.19	Jury Lunches
2/6/2023	Castillo's Pizzeria	488.29	Jury Lunches
2/7/2023	Fat Jacks	632.72	Jury Lunches
2/9/2023	Carmine's Food Truck	55.52	Jury Lunches
2/9/2023	DIMITRIOS	275.77	Jury Lunches
2/13/2023	Papa Johns	381.70	Jury Lunches
2/14/2023	Fat Jacks	465.78	Jury Lunches
2/15/2023	Shorty's Smokin Butts	363.58	Jury Lunches
2/15/2023	Williams Seafood	191.29	Jury Lunches
2/16/2023	Blazing Blaine's	47.00	Jury Lunches
2/16/2023	Mama Mikki's	416.16	Jury Lunches
2/17/2023	Carmine's Food Truck	337.09	Jury Lunches
2/17/2023	DIMITRIOS	13.75	Jury Lunches
2/17/2023	Olde House Café	30.80	Jury Lunches
2/20/2023	DOMINO'S 5668	35.16	Jury Lunches
2/20/2023	DOMINO'S 5668	362.03	Jury Lunches
2/23/2023	DIMITRIOS	50.72	Jury Lunches
2/23/2023	Fat Jacks	406.82	Jury Lunches
2/24/2023	Blazing Blaine's	284.00	Jury Lunches
2/24/2023	Carmine's Food Truck	69.65	Jury Lunches
2/24/2023	EL Pueblo	208.60	Jury Lunches
2/24/2023	Walterboro Cash and Carry	57.93	Jury Lunches
2/27/2023	General Food Store	360.49	Jury Lunches
2/27/2023	WAL-MART #1358	151.88	Jury Lunches
2/28/2023	Sweet Jules Baking and Catering	516.60	Jury Lunches

Colleton County
Murdaugh Trial Expenses
Through 3/2/2023

Date	Vendor	Amount	Description
3/2/2023	Castillo's Pizzeria	386.98	Jury Lunches
3/2/2023	Museum	333.89	Jury Lunches
3/3/2023	Olde House Café	293.15	Jury Lunches
3/3/2023	Olde House Café	354.47	Jury Lunches
1/27/2023	WAL-MART #1358	42.19	Jury Snacks
1/30/2023	SP TWIG DOWNTOWN	60.05	Jury Snacks
1/30/2023	Target	19.55	Jury Snacks
1/30/2023	Walmart	304.39	Jury Snacks
1/30/2023	Whole Foods	43.67	Jury Snacks
2/3/2023	Walterboro Cash and Carry	36.32	Jury Snacks
2/3/2023	Walterboro Cash and Carry	178.85	Jury Snacks
2/3/2023	Walterboro Cash and Carry	259.82	Jury Snacks
2/3/2023	Walterboro Cash and Carry	371.00	Jury Snacks
2/6/2023	Food Lion	28.58	Jury Snacks
2/6/2023	Twig	60.00	Jury Snacks
2/10/2023	WAL-MART #1358	109.22	Jury Snacks
2/10/2023	Walterboro Cash and Carry	81.45	Jury Snacks
2/10/2023	Walterboro Cash and Carry	208.63	Jury Snacks
2/14/2023	Food Lion	48.15	Jury Snacks
2/16/2023	WAL-MART #1358	28.50	Jury Snacks
2/21/2023	Food Lion	30.13	Jury Snacks
2/21/2023	Food Lion	94.05	Jury Snacks
2/24/2023	WAL-MART #1358	37.77	Jury Snacks
2/24/2023	Walterboro Cash and Carry	219.06	Jury Snacks
3/1/2023	WAL-MART #1358	125.15	Jury Snacks
3/2/2023	Starbucks	51.10	Jury Snacks
2/9/2023	Walterboro Cash and Carry	87.77	Jury Supplies
2/28/2023	WAL-MART #1358	42.46	Jury Supplies
3/3/2023	Walterboro Cash and Carry	51.47	Jury Supplies
3/10/2023	Walterboro Cash and Carry	20.18	Jury Supplies
1/20/2023	Walterboro Do It Best	3.43	Maintenance supplies
1/20/2023	Walterboro Do It Best	14.03	Maintenance supplies
1/20/2023	Westbury Ace	8.63	Maintenance supplies
1/20/2023	Westbury Ace	34.10	Maintenance supplies
1/27/2023	Walterboro Do It Best	5.61	Maintenance supplies
1/27/2023	Walterboro Do It Best	8.63	Maintenance supplies
1/27/2023	Walterboro Do It Best	30.10	Maintenance supplies
1/27/2023	Walterboro Do It Best	32.05	Maintenance supplies
1/27/2023	Westbury Ace	19.43	Maintenance supplies
2/3/2023	Westbury Ace	21.57	Maintenance supplies
2/3/2023	Westbury Ace	23.94	Maintenance supplies
2/17/2023	Corbett Building Supply	120.55	Maintenance supplies
2/17/2023	Walterboro Do It Best	18.95	Maintenance supplies
1/20/2023	Signs Plus	142.66	Parking signs
1/8/2023	AMZN MKTP US E472J3E23 AM	9.71	Parking tags
1/16/2023	AMZN Mktp US V387J42C3	9.71	Parking tags
1/30/2023	AMZN Mktp US 5V1L19NE3	102.57	Privacy monitor screen
2/10/2023	SDB Construction	3,500.00	Steel Ramp
		<u>54,732.44</u>	

From: Laura Hayes <lhayes@colletoncounty.org>
Sent: Tuesday, March 7, 2023 4:37 PM
To: Jon Carpenter
Subject: Murdaugh Trial

Becky is asking me to do the following:

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Laura C. Hayes
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for Colleton County
P O Box 620
Walterboro, SC 29488
843-549-2870 x 6965

COURTESY OF
LUNA SHARK MEDIA

From: Laura Hayes <lhayes@colletoncounty.org>
Sent: Friday, March 3, 2023 8:38 AM
To: Jon Carpenter
Subject: Re: Trial Solutions
Attachments: GenericCOL.pdf

Good morning Jon. Attached is the Worker's Comp information for Veritext, LLC dba Trial Solutions. Let me know if you need anything else. I assume they will have another bill as they were here 2 additional weeks after the dates on the bill I previously sent to you. I will stop by sometime today with your P-card. Thank you for allowing us to use it!

On Tue, Feb 28, 2023 at 9:42 AM Jon Carpenter <jcarpenter@colletoncounty.org> wrote:
Laura,

We will make payment this week.

Thanks,
Jon

On Tue, Feb 28, 2023 at 9:41 AM Laura Hayes <lhayes@colletoncounty.org> wrote:

Good Morning Jon. I have received Trial Solutions response and yes the county's portion is one-half of the bill I sent to you.

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Laura,

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Jon

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Attached is the bill from Trial Solutions where we agreed to pay 1/2 of the bill for their services. I have also attached their W-9. I have asked for Worker's Comp insurance information and they have not sent that to me yet but say they are working on getting it.

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843-549-2870 x 6965

COURTESY OF
LUNA SHARK MEDIA



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
08/08/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Insurance Services West, Inc. San Francisco CA Office 425 Market Street Suite 2800 San Francisco CA 94105 USA	CONTACT NAME: PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105		
	E-MAIL ADDRESS:		
INSURED Veritext 290 West Mount Pleasant Avenue Suite 3200 Livingston NJ 07039-2761 USA	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Great Northern Insurance Co.		20303
	INSURER B: Chubb Insurance Company of New Jersey		41386
	INSURER C: Pacific Employers Ins Co		22748
	INSURER D: ACE American Insurance Company		22667
	INSURER E:		
INSURER F:			

COVERAGES **CERTIFICATE NUMBER:** 570094846838 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	Limits shown are as requested	
							LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER			36056662 Package -GL, Prop, Foreign	08/01/2022	08/01/2023	EACH OCCURRENCE	\$1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
							MED EXP (Any one person)	\$10,000
							PERSONAL & ADV INJURY	\$1,000,000
							GENERAL AGGREGATE	\$2,000,000
							PRODUCTS - COMPROP AGG	Included
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			7360-98-67	08/01/2022	08/01/2023	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
							BODILY INJURY (Per person)	
							BODILY INJURY (Per accident)	
							PROPERTY DAMAGE (Per accident)	
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION			79887442	08/01/2022	08/01/2023	EACH OCCURRENCE	\$10,000,000
							AGGREGATE	\$10,000,000
C	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	71749628	08/01/2022	08/01/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
							E.L. EACH ACCIDENT	\$1,000,000
							E.L. DISEASE-EA EMPLOYEE	\$1,000,000
							E.L. DISEASE-POLICY LIMIT	\$1,000,000
D	E&O-PL-Primary			D9821558A Combined Spec Ins SIR applies per policy terms & conditions	08/01/2022	08/01/2023	Limit (1) SIR/Deductible (1)	\$5,000,000 \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Cyber coverage is included in the E&O line of business. Evidence of Insurance.

CERTIFICATE HOLDER Veritext 290 West Mount Pleasant Ave., Suite 3200 Livingston NJ 07039-2761 USA	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Aon Risk Insurance Services West Inc</i>

Holder Identifier :

570094846838

Certificate No :



From: Laura Hayes <lhayes@colletoncounty.org>
Sent: Tuesday, February 28, 2023 3:45 PM
To: Jon Carpenter
Subject: Re: Trial Solutions

Thank you Jon!

On Tue, Feb 28, 2023 at 9:42 AM Jon Carpenter <jcarpenter@colletoncounty.org> wrote:
Laura,

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Thanks,
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COURTESY OF
LUNA SHARK MEDIA

From: Jon Carpenter <jcarpenter@colletoncounty.org>
Sent: Tuesday, February 28, 2023 9:43 AM
To: Laura Hayes
Subject: Re: Trial Solutions

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COURTESY OF
LUNA SHARK MEDIA

From: Laura Hayes <lhayes@colletoncounty.org>
Sent: Tuesday, February 28, 2023 9:41 AM
To: Jon Carpenter
Subject: Re: Trial Solutions

Good Morning Jon. I have received Trial Solutions response and yes the county's portion is one-half of the bill I sent to you.

On Mon, Feb 27, 2023 at 3:09 PM Jon Carpenter <jcarpenter@colletoncounty.org> wrote:
Laura,

Thanks and to make sure I understand, we are to pay half of this bill amount.

Thanks,
Jon

On Mon, Feb 27, 2023 at 2:52 PM Laura Hayes <lhayes@colletoncounty.org> wrote:

Attached is the bill from Trial Solutions where we agreed to pay 1/2 of the bill for their services. I have also attached their W-9. I have asked for Worker's Comp insurance information and they have not sent that to me yet but say they are working on getting it.

--

Laura C. Hayes
Deputy Clerk of Court
for Colleton County
P O Box 620
Walterboro, SC 29488
843-549-2870 x 6965

--

Jon Carpenter, CPA
Finance Director
Colleton County
109 Benson Street
Walterboro SC 29488
843-549-5716 x8133

--

Laura C. Hayes
Deputy Clerk of Court
for Colleton County

P O Box 620
Walterboro, SC 29488
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**COURTESY OF
LUNA SHARK MEDIA**

From: Laura Hayes <lhayes@colletoncounty.org>
Sent: Monday, February 27, 2023 4:28 PM
To: Jon Carpenter
Subject: Re: Trial Solutions

That is my understanding. I sent an email to clarify if you want to hold on to it until I get that I will let you know as soon as they confirm that with me.

On Mon, Feb 27, 2023 at 3:09 PM Jon Carpenter <jcarpenter@colletoncounty.org> wrote:
Laura,

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Thanks,
Jon

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Sent: Monday, February 27, 2023 3:09 PM
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Subject: Re: Trial Solutions

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From: Laura Hayes <lhayes@colletoncounty.org>
Sent: Monday, February 27, 2023 2:52 PM
To: Jon Carpenter
Subject: Trial Solutions
Attachments: 20230227_TRIAL SOLUTIONS.pdf

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COURTESY OF
LUNA SHARK MEDIA

TRIAL SOLUTIONS

Trial Technology In Our Hands And Off Your Mind

234 Seven Farms Drive, Suite 210
 Charleston, SC 29492
 843-722-8414 | 800-743-3376

INVOICE # 6389164
 JOB # 5776649
 DATE: 2/24/23

Send Payments to:

Veritext, LLC
 PO Box 71303
 Chicago, IL 60694-1303
 Federal ID: 20-3132569

Bill To:

Dick Harpoolan Law firm, Griffin Davis Law Firm
 VIA EMAIL

Trial Consulting Services Rendered

Caption: State of SC vs. R. Alex Murdaugh
 Case #: 2021-GS-15-00592 TO -595

DESCRIPTION	DATE	HOURS	Rate	Total
Trial Services				
Travel to Walterboro	2.12.23	3	\$57.50	\$172.50
Trial Prep- Zapata Ex's, Riember Ex's, Updated DB	2.13.23	1	\$77.50	\$77.50
Trial- 9:00am-6:00pm	2.13.23	9	\$92.50	\$832.50
Trial Prep-Updated DB w/ Photos & Family Photos	2.14.23	0.5	\$77.50	\$38.75
Trial- 9:00am-5:00pm	2.14.23	8	\$92.50	\$740.00
Trial Prep- Kinsley Doc's, Updated DB	2.14.23	0.5	\$77.50	\$38.75
Trial- 10:15-6:15	2.15.23	8	\$92.50	\$740.00
Trial Prep- Grubb ex's, Eddie Smith Audio	2.16.23	1	\$77.50	\$77.50
Trial-9:00am-4:30pm	2.16.23	7.5	\$92.50	\$693.75
Trial Prep- Ryan Kelly Clip, Buster exhibits Updated DB	2.17.23	1	\$77.50	\$77.50
Trial-9:00am- 5:00pm	2.17.23	8	\$92.50	\$740.00
Drive to Office	2.17.23	3	\$57.50	\$172.50
AirBnb--- self-pay			\$0.00	
Food			\$130.25	\$65.12

TERMS: Payable upon receipt. Accounts 30 days past due will bear a finance charge of 1.5% per month. Accounts unpaid after 90 days agree to pay all collection costs, including reasonable attorney's fees. Contact us to correct payment errors. No adjustments will be made after 90 days

\$4,466.37

INVOICE PAYMENT APPROVAL

A/C 100-412-413-30-6107

A/C _____

A/C _____

DEPT. DIR APPROVAL _____

FIN DIR APPROVAL _____

ADM APPROVAL _____

KEYED _____

[Handwritten initials and lines]